



# De Luz

## Community Services District

BOARD OF DIRECTORS

MICHAEL ADAMS  
DEBBIE ARDOLINO  
MARIANN BYERS  
ROBERT D'ALESSANDRI  
RAYMOND W. JOHNSON

GENERAL MANAGER  
JAMES E. EMMONS

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**MINUTES  
REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
July 15, 2020  
6:00 p.m.**

**A. Call to Order & Roll Call**

This Regular Meeting of the Board of Directors of the De Luz Community Services District was held at the DLCSD office, 41606 Street, Suite 205, Murrieta, CA on July 15, 2020. The meeting was called to order by President Byers at 6:06 p.m. Those present at the meeting were as follows:

Directors Present

Mariann Byers, President  
Michael Adams, Vice President  
Robert D'Alessandri, Treasurer  
Raymond Johnson, Director  
Debbie Ardolino, Director

Staff Present

James Emmons, General Manager/Secretary  
Ward Simmons, General Counsel  
Theresa Snyder, Finance Manager  
Keith Caddy, Field Superintendent  
Dave Hunt, District Engineer  
Steve Libring, District Traffic Engineer  
Jessica Richards, Administrative Assistant

The flag salute was led by President Byers.

**B. Sheriff**

Deputy Perez presented the Sheriff's Report recent law enforcement activities. He also reported on the postal issue that has impacted our community which is damage or destruction of the cluster mail boxes. He will be watching for this type of activity. The written report is on file with the District.

**C. Public Comment**

There was no public comment.

**D. Information Only**

The Statement of Investment Policy and the Financial Statements were received by the Board.

**E. Consent Calendar**

Motion was made by Johnson, seconded by Adams, to approve the Consent Calendar as follows:

1. Minutes of the June 17, 2020 Regular Board Meeting
2. General Fund Claims for June 2020
3. Sheriffs Special Tax Claims for June 2020
4. Purchase Order No(s): None

The motion carried unanimously.

**TRAFFIC SAFETY**

- F.** President Byers announced second reading and to consider action of Ordinance No. 2020-02: Adopting a 7-Ton Weight Limit on Sandia Creek Road between Avenida Del Oro and the Southerly District Limit. District Traffic Engineer summarized the matters contained in the Ordinance. Public Hearing was opened and receiving no public comment the Hearing was closed.

Motion was made by Johnson, seconded by Adams, that Ordinance No. 2020-02 be introduced by title only; that further reading be waived, and that Ordinance No. 2020-02 be adopted. The motion carried unanimously by roll call vote.

- G.** President Byers announced second reading and to consider action of Ordinance No. 2020-03: Establishing Speed Limits on Buenos Campos Drive from Sandia Creek Road to Tierra Rica Drive; De Anza Road from Sandia Creek Road to Tierra Rica Drive; and De Anza Road from Tierra Rica Drive to Camaron Road. District Traffic Engineer summarized the matters contained in Ordinance. Public Hearing was opened and receiving no public comment the Hearing was closed.

Motion was made by D'Alessandri, seconded by Adams that Ordinance No. 2020-03 be introduced by title only; that further reading be waived, and that Ordinance No. 2020-03 be adopted. The motion carried unanimously by roll call vote.

**H. ROADWAY RECONSTRUCTION PROJECTS**

**SANDIA CREEK / VIA VAQUERO (FEMA)**

Engineer Hunt advised that FEMA agreed to a modified scope of work to fund the replacements of all five (5) damaged pipes on Sandia Creek. Our environmental consultant, Ultra Systems, is continuing their inspections and now initiating the necessary steps to secure permits from the environmental agencies, subject to the revised scope of work. Hunt advised that this will delay the project three (3) to six (6) months.

**BUENA VISTA RECONSTRUCTION PROJECT**

Engineer Hunt reported that the new Environmental Agency Recon, completed their field biological survey and will continue further field studies to enable preparation of their final report. Hunt will have details of the final report to share with Committee and the Board when it is complete.

**SLURRY SEAL PROJECT AT VARIOUS LOCATIONS**

- I. The Board considered Resolution No. 2020-06: Awarding the Contract for the 2020 Slurry Seal Project at Various Locations and finding the project exempt from CEQA. As the bid specifications included an option for additional work, staff recommended the additional work due to favorable price. The Board authorized the additional slurry seal limits; not to exceed the amount of \$51,450 to maximize the amount of slurry seal road items.

Motion was made by Adams, seconded by Johnson that Resolution No. 2020-06 be introduced by title only; that further reading be waived, and that Resolution No. 2020-06 be adopted. The motion was approved unanimously by roll call vote.

**J. COMMITTEE REPORTS**

**Engineering Committee**

Director Adams reported that at their recent meeting, the Engineering Committee discussed the items previously presented by the engineer. He also advised the Committee discussed the Buena Vista project, the additional work on the 2020 Slurry Seal project, a maintenance report and traffic issues.

**Finance Committee**

Director D'Alessandri reported that at their Committee meeting, they reviewed and discussed claims; Roadway Rehabilitation funding; and LAIF.

**Legislative Committee-AB 421**

Ms. Byers reported that efforts are still being pursued through the County of Riverside.

**K. GENERAL MANAGER REPORTS**

General Manager Emmons advised the Board of the residential Community Clean-Up Day on Saturday, July 18, 2020. The written report is on file with the District.

**L. LEGAL COUNSEL MATTERS**

Ward Simmons provided general comments and advised the Board that he will be mailing forms for the Annual General Manager Evaluation as per the process undertaken in previous years.

**Adjournment**

There being no further business, President Byers adjourned the meeting at 7:25 p.m.



Mariann Byers, President  
De Luz Community Services District

Attest:



James E. Emmons, Secretary  
De Luz Community Services District